



Booking Period:
01 Dec 2015 – 08 Apr 2016

ROOM RESERVATION FORM
HOTEL JEN HONG KONG

Connected Histories, Mirrored Empires: British and French Imperialism
from the 17th through the twentieth centuries

PERSONAL PARTICULARS

Guest Name Ms./Mrs./Mr. (Surname) (First Name)

(Share Name if any) _____

Company Name _____ Title _____

Telephone No. _____ Fax _____

Email _____

Arrival Date _____ Flight / Time _____

Departure Date _____ Flight / Time _____

No. of Rooms _____ No. of Persons _____

ACCOMMODATION AT HOTEL JEN HONG KONG

We encourage early registration as guest rooms are limited. Confirmation is subject to room availability.

Room Type

Superior Room

- HK\$900.00 per room per night (Room only)
 HK\$1,000.00 per room per night (Including one daily buffet breakfast)
 HK\$1,100.00 per room per night (Including two daily buffet breakfasts)
****The room rates quoted above are subject to ten percent (10%) service charge**

Add-On Items

Once booking is confirmed, unused portions of add-on items are non-transferable and non-refundable.

Hotel Limousine (4-seater)

HK\$820.00 net per car per trip (Between hotel and Hong Kong Airport)

Arrival Departure

Hotel Limousine (6-seater)

HK\$860.00 net per car per trip (Between hotel and Hong Kong Airport)

Arrival Departure

HKD \$200 surcharge will be applied per car per trip for limousine service between 00:00 and 06:00. Booking must be guaranteed by credit card, full charge will be applied in the event of no show or cancellation notice given less than 24 hours prior to arrival.

Special Request (Subject to hotel's availability)

(Please specify)

- Non Smoking Smoking Request Queen Bed Request Twin Bed Others

GUARANTEED RESERVATION & CANCELLATION POLICY

- In order to confirm the room reservations, credit card details (card numbers and expiry dates) are required to be provided upon submission of the reservation form. Total room charges will be debited from the given credit card(s) upon confirmation of reservation.
- Any cancellation or postponement of stay made after 17 May 2016 will be subject to a penalty equal to one night room charge on guest's credit card. Any cancellation and shorten of stay made after 20 May 2016 or no show will be subject to a penalty equal to the entire stay period and will be applied to guest's credit card.
- Hotel reserves the right to accept or decline room booking exceeding the original blockage or passed the booking deadline. Room rate for additional bookings will be quoted according to hotel's availability at the time.
- Please submit this form by email or fax to Hotel Jen Hong Kong by contact details as below. A confirmation letter will be provided by the hotel should the booking be considered as confirmed.

Credit Card Information

- Visa Master AMEX Diners JCB

Credit Card Number _____ Expiry Date _____

Cardholder's Name _____

Cardholder's Signature _____

FOR HOTEL USE ONLY

Confirmation # : _____

Booking Confirmed by : _____ Date: _____

Hotel Jen Hong Kong

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Email: reservations.hjkh@hoteljen.com www.hoteljen.com